Dr. Sabitri Majhi
MLISc.,M.Phil., Ph.D
Principal Investigator

SAMBALPUR UNIVERSITY
Post Graduate Department of
Library and Information Science
Jyoti Vihar- 768019

No.22/OURIIP/DLIS

Date: 16 /02/2023

QUOTATION CALL NOTICE

Interested firm's may submit their quotation to the undersigned in a sealed envelope mentioning **"supply of One Laptop and One printer"** forcompletion of research project entitled "Practices adopted by the Faculties to Increase Research Impact, visibility and Citations of their research work: A Case study of the Universities in Odisha" .

Bidders shall quote as per the financial bid attached at Annexure-I

The last date of submission of the quotation is on dated-26/02/2023 at 5:00 P.M.

The details of minimum specifications for laptop are as follows:

Processor	Corei3
RAM	8GB
Hard Drive	512 GB SSD
OS	Windows11
Warranty	One Year
Microsoft Office 2016	Licensed One User

The details of minimum specifications for printer are as follows:

- Printer Type- Ink Tank colour Printer
- All in One- Print and Scan

Terms and Condition for supply & Installation

a. The bidder must be a registered firm / company
b. The bidder must be having valid GST Certificate and Pan.
c. 2% EMD value of the quoted price shall be submitted in shape of DD infavour of Principal Investigator, Seed Grant Project, UCO Bank, Katapali Branch- 0710, which is refundable to uncessful quotationers after finalization of the bid.
d. 5% Bank Gurrantee value of the quoted price shall be submitted for a period of one year

Principal Investigator
Seed Grant Project,
OURIIP, OSHEC

Dr. Sabitri Majhi
Assistant Professor & Principal Investigator
Seed Grant Project, OURIIP, OSHEC
P.G. Department of Library and Information Science
Sambalpur University

SAMBALPUR UNIVERSITY, Post Graduate Department of Library and Information Science , Jyoti Vihar- 768019

Annexure -I

Scope of the Work, Execution, Maintenance and Other Conditions		
supply of One Laptop and One printer" for completion of research project entitled "Practices adopted by the Faculties to Increase Research Impact, visibility and Citations of their research work: A Case study of the Universities in Odisha		
1.	Supply, Testing and Installation	
2.	After Sale Service during warranty period	
3.	Installation of All items as per the supply order on Finalization.	
4.	5% bank Gurrantee for one year	

Financial Bid

Sl No.	**Item Details**	**Qty**	**Unit Rate in Rs.**	**Total Price in Rs.**	**GST in Rs.**	**Gross amount in Rs.**
1	Laptop	1				
2	Printer	1				
Total						