



**OFFICE OF THE DEAN & PRINCIPAL
VSS INSTITUTE OF MEDICAL SCIENCES & RESEARCH BURLA**

No.....769.....VIMSAR,

Burla

Dated...09.05.2022.....

SHORT TENDER CALL NOTICE

Sealed tender are hereby invited by the undersigned from the reputed Manufacturer /Authorized Dealers/DGS & D Rate Contract Holder/EPM Rate Contract Holders and Registered firms under GST Act with validity for one year towards supply and Installation of Total 18 Nos. of Bio- metric finger print machine alongwith required accessories for capturing Faculty attendance to the VIMSAR, Burla, so as to reach the office of the undersigned on or before 18.05.2022 of 1 PM through Redg. Post/ Speed Post/ Courier Service only and that, will be opened on Dt.19.05.2022 at 11 AM. The Tenderer or his Authorized Representative may attend at the time of opening the Tender. The Tenderer are requested to quote as per term & condition (Annexure-A) attached.

The undersigned/Committee reserve the full right to accept in full or reject any or all the tenders without assigned any reason thereof.

Dean
7.5.2022
Dean & Principal
VIMSAR, Burla
16/05/2022

Memo No.....770...../VIMSAR,

Burla

Dated.....09.05.2022.....

Copy to -

1. Director, VIMSAR, Burla for favour of information .
2. College web site for wide circulation of sealed tender call Notice.
3. College Notice Board for information.
4. Superintendent /Account Officer/ Administrative Officer for favour of information and necessary action. They are requested to please remain present at the time of opening the Sealed Tender on Dt.10.05.2022 at 11 AM positively.

Dean
7.5.2022
Dean & Principal
VIMSAR, Burla
16/05/2022

Terms and conditions

1. The tender should be a Registered firm under GST Act.
2. The rates should be inclusive of all taxes except GST. The GST charges should be clearly mentioned.
3. The delivery of the item should be made in the Office of the VIMSAR, Burla in good condition and should be installed in the designated places.
4. Any conditional Tenderer will not be accepted.
5. No advance payment will be made against execution of order. Payment will be released only after successful supply & satisfactory installation and certification.
6. The rates should be valid for one year from the date of approval.
7. Original documents may be produced for verification if asked for.
8. If any information/documents furnished by the tenderers with the tender papers are found to be misleading or incorrect at any stage their tenders will be cancelled.
9. The make & model of the Bio Matric finger print machine and accessories must be mentioned in the tender.
10. The product must be of good quality and also ISI/CE/BISI/ISO certificate. The documents thereof should also be produced along with the tender.
11. The tenders should be furnished in time with sealed cover duly super scribed as **“Tender for supply of Bio Matric finger Print machine with accessories in due date on dated 19.05.2022 at 11 AM.”**
12. The tender will be received up to 1.00 PM of Dt. 19.05.2022 through Regd. Post/Speed Post/ Courier only to the office of the Dean & Principal, VIMSAR, Burla. The tenders received beyond the scheduled date & time will not be entertained. The Postal/Courier delay is the responsibility of the tenderers. The tenders will be opened on Dt. 13.05.2022 by a committee at 11.00 AM. The tenderer may attend while opening tenders.
13. The following documents will be enclosed in the tender paper.
 - ❖ Attested copy of GST Registration Certificate.
 - ❖ Attested copy of the PAN Card.
 - ❖ Rs.5,000/- in shape of NSC/Bank Draft duly pledged in favour of the Dean & Principal, VIMSAR, Burla should be deposited as EMD which will be refund after selection of the rate.
 - ❖ The authorization letter of the Principal Firm should be enclosed in the Tender with due attested, if the firm is an authorised dealer.
 - ❖ An undertaking regarding “The Quota rates are not more than the prevailing market price” and will be valid for one year.
 - ❖ Catalogue of the item.
 - ❖ The required documents like ISO/BIS/CE/ISI certificate of the concerned manufacturers should be enclosed in the tender for selection of the quality items.

The undersigned /Committee reserves the full right to accept in full or part or reject any or all the tenders without assigning any reason thereof. The selection will be made on quality basis wherever necessary.


Dean & Principal
VIMSAR, Burla