JYOTI VIHAR: BURLA - 768 019

www.suniv.ac.in

No. 47621Ph.D.

Dated 8. 10.25

NOTIFICATION SOP FOR PAYMENT OF REMUNERATION TO THE EXAMINERS

In pursuance of the Resolution No. 42(1) of the Syndicate held on Dtd. 12.09.2025, it is notified for information of all concerned that the following SOP is issued as guidelines to be followed for Payment of remuneration to the Examiners for evaluation of Ph.D./D.Sc./D.Litt./LLD theses.

- a) After completion of the Open Ph.D/D.Sc./D.Litt./LL.D viva-voce, the Chairman, Board of Examiners will collect the remuneration forms [prescribed by the University] duly signed by the Members of BOE and the same be submitted to the Head of the Nodal Centre.
- b) The Head of the Nodal Centre/HOD will make the payment to the examiners who have evaluated and conducted the viva-voce. The payment will be made from the account in which the Ph.D/D.Litt./D.Sc./LL.D. Scholars deposit their Annual fees.
- c) The Head of Nodal Centre/ HOD will submit all the voucher along with the advance adjustment form to the COE for necessary reimbursement of the payment.
- d) The COE after verification of the voucher will reimburse the advance payment made by the nodal centre/ Department in every month.

Controller of Examinations

Dated 8.10.25

Memo No: 4763 / Ph.D.

Copy forwarded for information and necessary action to:-

1. The Chairman, P.G. Council, Sambalpur University.

2. All Heads/ Coordinators, P.G. Departments, Sambalpur University.

3. The Principal, Dr. PMIASE, Sambalpur.

4. Director, e-Governance Nodal centre, Sambalpur University.

Controller of Examinations

