

SAMBALPUR



UNIVERSITY

JYOTI VIHAR, SAMBALPUR (ODISHA)-768 019

No. 010/EG-III

Dated the, 10/03/2021

From

The Controller of Examinations

To

The HODs of PG Departments (non-autonomous) & the Principals of Colleges having Post-graduate courses under Sambalpur University

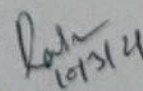
Sub.: Guidelines for conducting 3rd Semester Post-graduate Examinations, 2020.

Madam/Sir,

In compliance with instructions contained in Government letter No.73/HE dated 04.01.2021 and with the approval of Hon'ble Vice Chancellor, the following guidelines are issued for smooth conduct of PG 3rd Semester Examination 2020.

CONDUCT OF EXAMINATION

1. Examination will be held in completely offline mode, maintaining all the Covid-19 guidelines issued by Government and UGC from time to time.
2. The examination will be held under CCTV surveillance.
3. Questions will be as per prescribed syllabi. The duration of examination sittings will also be as per syllabi.
4. Only students issued with a valid admit card will be allowed to appear at the examination.
5. Answer Scripts in sealed packets are to be sent to the office of Controller of Examinations by special messenger.
6. The PG Departments are requested to send the Answer Scripts to Controller of Examination office on the day of Examination itself. However, Colleges having PG courses are requested to send all answer scripts at one go within 02 days of completion of all examinations by special messenger. The cost of transportation, if any, may be met from the centre expenses.
7. Marks of both Midterm (Internal), Practical, Project and Seminar Examinations are to be submitted before commencement of End-Semester Theory Examination. This has been made a Standing Provision for all semesters as per University notification No.117/EC-III, dated 21.01.2021 in order to facilitate timely publication of results. Therefore, you are requested to submit the same by 15th of March, 2021 positively.

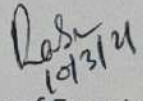

Controller of Examinations

Memo No. 01011 /EG-III

Dated the, 10/03/2024

Copy forwarded for information and necessary action

1. All Syndicate Members.
2. P.S. to Principal Secretary to Government, Department of Higher Education, Odisha, Bhubaneswar.
3. Regional Director of Education, Sambalpur
4. Secretary to Vice-chancellor for information of the Vice Chancellor.
5. P.A. to Registrar
6. A.R. (Examination)
7. All Officers, Sambalpur University.
8. Section Officer, Diary Section
9. Controller of Examinations Unit / Assistant Controller of Examinations
10. University Computer Centre.
11. Director, e-gov with a request to upload in the website
12. Five (05) spare copies each to EG-III section / EC-III section


Controller of Examinations