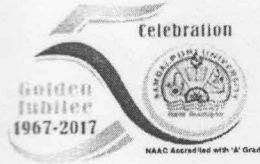


**Registrar**  
Sambalpur – 768019(Odisha)  
Sambalpur University  
www.suniv.ac.in



JYOTI VIHAR

Ph. (0663) 2430157(O)

Fax: (0663) 2430158

No. 5/59 /Estt-I

Date 03/08/19

**ADVERTISEMENT**

Applications are invited from eligible candidates for appointment in the following non-teaching posts. Application form and other details are available at the University web portal [www.suniv.ac.in](http://www.suniv.ac.in) from **07.08.2019 to 11.09.2019**. The last date of receipt of hard copy of the application along with enclosures through Speed Post/Registered Post is **11.09.2019**. Application received through private couriers or hand delivery will not be accepted.

Sl. No.	Name of the Posts	No. of Vacancy	Category	Pay Scale
1	Deputy Registrar	01	UR	15,600-39,100/- Plus Grade Pay Rs.6600/- ( As per 6 <sup>th</sup> Pay Structure) /Corresponding Pay in Level-13 as per OURSP Rules -2018
2	Assistant Registrar(Adm.)	01	S.T.	9,300-34,800/- Plus Grade Pay Rs.5400/- ( As per 6 <sup>th</sup> Pay Structure) /Corresponding Pay in Level-12 as per OURSP Rules -2018
3	Technician Life Science (S.P. Analysis)	01	UR	9,300-34,800/- Plus Grade Pay Rs.4600/- ( As per 6 <sup>th</sup> Pay Structure) /Corresponding Pay in Level-10 as per OURSP Rules -2018
4	Laboratory Assistant-Cum-Assistant Storekeeper	Home Sc. - 01	UR	Rs.16,880/-(consolidated) per month with usual increment on contractual basis for 06(Six) years initially and to be regularized subsequently as per General Administration Department, Government of Odisha Resolution No.32010/Gen. dated.12.11.2013
5	Laboratory Assistant-Cum-Assistant Storekeeper	Chemistry - 01	UR	Rs.16,880/-(consolidated) per month with usual increment on contractual basis for 06(Six) years initially and to be regularized subsequently as per General Administration Department, Government of Odisha Resolution No.32010/Gen.,dated.12.11.2013
6	Laboratory Assistant-Cum-Assistant Storekeeper	Physics - 01	UR	Rs.16,880/-(consolidated) per month with usual increment on contractual basis for 06(Six) years initially and to be regularized subsequently as per General Administration Department, Government of Odisha Resolution No.32010/Gen.,dated.12.11.2013
7	Laboratory Assistant-Cum-Assistant Storekeeper	Life Science -01	UR	Rs.16,880/-(consolidated) per month with usual increment on contractual basis for 06(Six) years initially and to be regularized subsequently as per General Administration Department, Government of Odisha Resolution No.32010/Gen.,dated.12.11.2013
8	Technician 'Grade-C' (USIC)	01	UR	Rs.9000/-(consolidated) on contractual basis for 06(Six) years initially and to be regularized subsequently as per General Administration Department, Government of Odisha Resolution No.32010/Gen., dated.12.11.2013

( UR – Un Reserve, ST – Scheduled Tribe, SC – Scheduled Caste, PWD – Person With Disability)

Details about age, educational qualification, fee, scale of pay, mode of selection, submission of application form etc. are available at the University website [www.suniv.ac.in](http://www.suniv.ac.in) .

Any other subsequent modifications will be posted in the website for information of all.

*Jyoti*  
Registrar 3/8/19

Memo No. 5160 /Estt-I

Date 03/08/19

Copy forwarded for information and necessary action to:

1. The Editor of Odia dailies "The Samaj", "The Sambad", "The Prameya" for all Odisha Edition and the Editor, "The Times of India", (All Odisha Edition) with a request to publish the same in their respective dailies (One Issue) on or before **06.08.2019** and submit the bills in triplicate in I & PR Deptt. approved rate along with the copy of the advertisement for payment.
2. Advertising Manager, Employment News, Publication Division, New Delhi.
3. The District Employment Officers:  
Sambalpur/Bolangir/Bargarh/Kalahandi/Deogarh/Jharsuguda/Boudh/Sonepur/Rourkela/Nuapada, Employment Officer, Employment Sub – Office, Athamallik and University Employment & Guidance Bureau in Sambalpur University /Directorate of Employment Odisha, Unit –III, BBSR-1
4. Station Director, All India Radio/ Doordarshan Kendra, Sambalpur with a request to announce in their News Bulletins free of cost.

*[Signature]*  
Registrar  
3/8/19

Memo No. 5161 /Estt-I

Date 03/08/19

Copy forwarded for information and necessary action to:

1. All Officers/Chairman, P.G. Council/All Heads of the Departments/Director ASC, DDCE/Coordinator PEC/Director e-Governance, Sambalpur University.
2. All Section Officers/Type Superintendents/P.As/Notice Boards/20 spare copies to Estt-I section.
3. Special Secretary to the Hon`ble Chancellor, Sambalpur University, Raj Bhawan, BBSR -8
4. Additional Secretary to the Government of Odisha, Department of Higher Education, Bhubaneswar – 1.
5. Additional Secretary to the Government of Odisha, Finance Department, BBSR-1.

*[Signature]*  
Registrar  
3/8/19

## Details of Posts Advertised

Sl. No.	Name of the posts	No. of Vacancy	Category
1	Deputy Registrar	01	UR
2	Assistant Registrar(Adm)	01	ST
3	Technician Life Science (S.P. Analysis)	01	UR
4	Laboratory Assistant-Cum-Assistant Storekeeper	Home Sc. - 01	UR
5	Laboratory Assistant-Cum-Assistant Storekeeper	Chemistry- 01	UR
6	Laboratory Assistant-Cum-Assistant Storekeeper	Physics - 01	UR
7	Laboratory Assistant-Cum-Assistant Storekeeper	Life Science -01	UR
8	Technician, Grade- C (USIC)	01	UR

**1. Deputy Registrar : UR**

**Educational Qualification & Experience:**

- a) P.G. Degree with at least 55% of marks or its equivalent grade.
- b) 8 years administrative experience in a supervisory capacity or,
- c) 5 years experience as Assistant Registrar or its equivalent post or in a similar cadre post of University.
- d) Preference will be given to the candidates having a degree in Law or Management Course

**Age:** No upper age limit for the post of Deputy Registrar.

**2. Assistant Registrar (Adm.) : ST**

**Educational Qualification & Experience:**

- a) P.G. Degree with at least 55% of marks or its equivalent grade.
- b) **Experience:** 5 years administrative experience in the next lower grade or in a supervisory capacity.
- c) Preference will be given to the candidates having a degree in Law

**Age:** Upper age limit is 42 (forty two) years as on the last date of receipt of the application.

**3. Technician Life Science (S.P. Analysis) : UR**

- a) **Educational Qualification-**M.Sc.in Botany/Zoology/Life Science
- b) **Age:** Between 21 and 32 years of age on the last date of receipt of the application.
- c) In case of ST/SC/SEBC/Women candidates the maximum age limit will be relaxed for (05) five years and for 10 years in case of PWD candidates.

**4. Laboratory Assistant Cum-Assistant Storekeeper : UR**

**Educational Qualification & Experience**

- a) B.Sc. / B.A in Home Science, B.Sc. in Physics, B.Sc. in Chemistry and B.Sc. in Botany/Zoology/Life Sciences.
- b) **Age:** Between 21 and 32 years of age on the last date of receipt of the application.
- c) In case of ST/SC/SEBC/Women candidates the maximum age limit will be relaxed for (05) five years and 10 years in case of PWD candidates.

**5. Technician, Grade-C (USIC) : UR**

- a) **Educational Qualification** – Matric with ITI in Mechanical.
- b) **Age** - Between 21 and 32 years of age on the last date of receipt of the application.
- c) In case of ST/SC/SEBC/Women candidates the maximum age limit will be relaxed for (05) five years and 10 years in case of PWD candidates.

**General Information:**

- a) The applicant must be a citizen of India.
- b) He/She must have good character, sound health/Physique and mind.
- c) He/She must not have more than one spouse living.
- d) The age of superannuation is 60 years.
- e) Age relaxation may be applicable to the university employees as per the provision under 6(d) of Orissa Universities Recruitment & Promotion of non-teaching employees Rules 1991.
- f) Old Pension Scheme/National Pension System (NPS) will be applicable as per rule.
- g) Only one type of relaxation in age is permissible.

**Application Fee:** Rs.500/- (Rs.250/- for ST/SC/Women candidates) (Non-refundable). No application Fee is required for Persons with Disability (PWD) candidates.

**Mode of Fee Payment:** SBI Bank Challan available in University website.

**Method of Submission:** Candidates are required to download the form available in the University website at [www.suniv.ac.in](http://www.suniv.ac.in). The print out of the same along with copy of the Bank Challan in original, self attested copies of the education certificates, other relevant documents may be sent to the Registrar, Sambalpur University through **Registered Post/ Speed post only**, so as to reach on or before **11.09.2019**. They are advised to keep another copy of application form for future reference.

**Mode of selection:**

Sl. No.	Name of the posts	Mode of Selection
1	Deputy Registrar	Through personal interview
2	Assistant Registrar(Adm)	Through personal interview
3	Technician Life Science (S.P. Analysis)	Through Career marking, Written Test on Domain Knowledge, Laboratory Test & Personal interview.
4	Laboratory Assistant-Cum-Assistant Storekeeper	Through Career marking, Written Test on Domain Knowledge, Laboratory Test & Personal interview.
5	Technician, Grade-c (USIC)	Through Career marking, Written Test on Domain Knowledge, Laboratory Test & Personal interview.

**Documents to be submitted:**

- a) Filled in application form.
- b) Self attested copies of the certificates & mark sheets of examinations passed (HSC onwards).
- c) Experience Certificates duly certified by the Employer with Grade Pay etc.
- d) Last month's salary slip from competent authority.
- e) Proof of Odia language at M.E. level and above.



- f) Caste Certificate from Competent Authority of Government of Odisha only for candidates applying under Reserved Categories. (Caste Certificate to be submitted by the SEBC Candidates should have been issued not earlier than Three Years from the date of issue of this advertisement).
- g) In case of person with disability (PWD), self attested copies of valid disability certificate issued by competent authority.
- h) Formula for conversion of Grade Point (CGPA) into % of marks be provided. Otherwise, the University will follow its own conversion formula.
- i) In-service candidates must apply through proper channel. However, they may send an advance copy of the application form to avoid delay and such candidates are required to produce 'NOC' during the time of interview, failing which they will not be allowed to appear in the interview.
- j) Separate application for each post along with requisite fees and relevant documents should be submitted for each post applied for.
- k) Copy of Bank Challan (University Copy).

**Other Information:**

1. Incomplete application and application received after the last date shall be summarily rejected without any information.
2. The envelop containing hard copy of application should be superscribed "**Application for the post of .....**" in Sambalpur University to be addressed to "**The Registrar, Sambalpur University, Jyoti Vihar, Burla, Sambalpur, Odisha -768019.**"
3. Issue of this advertisement does not make it binding on the part of the University Authority to fill up the posts and the University reserves the right to shortlist the candidates.
4. No TA/DA shall be paid to attend the Selection tests/Interview.

*Jasaly*  
Registrar 3/8/19  
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