No. 1877 /Store

Dated: 13.04.26

QUOTATION CALL NOTICE

Sealed quotations are invited from the intending firms/Waste paper dealers for sale of sufficient quantity of old used answer books/waste papers (other than old used answer books), so as to reach the undersigned by speed post/Regd. Post/Courier on or before **Dt: - 11.05.2026** by 11.00 A.M. which will be opened on the same day at 12.30 p.m. in the presence of the quotationer or their authorized representative, if any. Detail term & conditions may be obtained from the Store & Purchase Section, Sambalpur University on any working day during office hour or from our website www.suniv.ac.in.

13/04/26

Registrar

Memo No. 1878 /Store

Dated: 13.04.26

Copy forwarded for information and necessary action to:

1. The Deputy Director, Advertisement, information & Public Relation Dept., Govt. of Odisha, Bhubaneswar with a request to publish the Advertisement in 01(one) odia newspaper in one issue with minimum size as prescribed by I & PR Dept., Govt. of Odisha on or before Dt: -18.04.2026 and direct the newspaper agency to submit the bill in triplicate along with copy of advertisement for payment.
2. Director, e-Gov Nodal Centre, Sambalpur University with a request to upload the notification in Sambalpur University website for wide publication.

Memo No. 1879 /Store

Dated: 13.04.26

Copy forwarded for information and necessary action to:

1. All HODs/ Director, CDOE & PEC/ Principal, LR Law College, SBP. They are requested the keep their old used Answer script & waste paper at readiness to be lifted.
2. Librarian/ Principal, JVHSS. They are requested the keep their waste papers at readiness to be lifted.
3. Secretary to Vice-Chancellor.
4. P.A. to Registrar/ P.A. to C.O.E.
5. 03(Three) spare copies to Store and Purchase Section.
6. Notice Board.

13/04/26

Registrar

Jyoti Vihar, Burla - 768019 | www.suniv.ac.in | Tel/Fax.0663-2430157/158

Detail of term and condition for sale of Old used answer Books/ Waste papers (Other than old used answer books)

1. EMD of ₹5,000/- (Rupees Five Thousand) only for old used answer books and waste paper be paid along with the quotation in shape of Bank Draft from any nationalized bank in favour of Comptroller of Finance, Sambalpur University or University cash receipt which is refundable to unsuccessful quotationer after finalization of quotation and other after completion of lifting of paper. The quotation without EMD will not be taken into consideration.
2. Copy of GST Registration Certificate, PAN CC must be attached to the quotation.
3. The Waste Paper/Old used answer books will be sold to the party **quoting the highest rate** and fulfilling the other term and conditions of the quotation call notice. **5% GST will be levied extra on total amount.**
4. The highest quotationer's rate will be valid for 01 year from the date of issue of office order.
5. The Waste Paper may be weighted in the presence of the authorized officers of the University.
6. The wastepaper should be lifted in one lot within 15 days from the date of issue of order from the University at his own risk and delay in lifting work will lead to forfeiture of EMD by the university.
7. The successful firm/party has to deposit a lump sum amount before the papers are taken to the weigh bridge and the rest amount is to be deposited after exact weight calculated.
8. The University authority reserves the right to reject/accept any or all the quotations without assigning any reason thereof.
9. The University authority will not be held responsible for any postal delay.
10. The approved firm has to ensure that the waste paper/old used answer scripts will be delivered directly to the paper mill for pulping.
11. The quotation cover should be superscribed with the words "**Quotation for Purchase of old used Answer books / waste papers (Other than old used answer books)".**

13/4/26

Registrar