



No. 17/2026/PBBCL

Date: 08/01/2026

EXPRESSIONS OF INTEREST

Sealed quotations are invited from interested firms for the supply of "**Metal Shelving Racks**" **3 main units and 28 add-on units** to Prof. Bhubaneswar Behera Central Library, Sambalpur University through a two bid system documents i.e. Technical Bid and Financial Bid. Only the vendors/ firms qualified in Technical Bid will be considered for participation in Financial Bid. Quotations must be submitted to the undersigned on or before 22/01/2026, latest by 12:00 noon through speed/registered post addressed to the **Registrar, Sambalpur University, Jyoti Vihar, Burla-768019** along with all supporting documents. The quotations will be opened on the same day at 12:30 PM in the presence of the bidders or their representatives, in the office of the Registrar, Sambalpur University, Jyoti Vihar, Burla.

Details specifications, terms and conditions can be obtained from the office of the Librarian, Sambalpur University or the University website (<https://www.suniv.ac.in/>), between 08/01/2026 and 22/01/2026, during working days only. The quotation must be accompanied by an Earnest Money Deposit (EMD) of Rs. 20,000/- (Rupees Twenty Thousand) only in the shape of BD in favor of the **Comptroller of Finance, Sambalpur University**, Payable at Jyoti Vihar, Burla.

The University reserves the right to reject any or all quotations without assigning any reason.

Enclosed: ANNEXURE-A (Technical specifications, and Pre-qualification conditions)


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Memo No.18/2026/PBBCL

Date: 08/01/2026

Copy forwarded for the information and necessary action to:

1. Secretary to Vice Chancellor for kind information of Hon'ble Vice Chancellor.
2. PA to Registrar for kind information of Registrar.
3. PA to COF for kind information of Comptroller of Finance.
4. Director, E-Governance, Sambalpur University to publish the same in University web site.
5. Librarian, Prof. B. Behera Central Library to publish the same in Library Notice Board.


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Technical Specifications:

Specification	Specification Name	Bid Requirement
GENERIC	Type	Open Type
	Pigeon Holes	Without
	Number of Shelves/ Compartments (Top/ Ceiling Shelf- not to be counted)	7
Material	Shelves Material	1.2 mm thick MS Sheet conforming to Commercial Quality CR-1, Grade 340 of IS 513
Dimension	Depth in mm (5 mm)	600
	Width in mm (5 mm)	900
	Height in mm (5 mm)	2280
MISC	Paint	Powder coated
	Colour	As per buyer's choice
Warrantee	Warrantee period in years	3 years

Pre-qualification conditions:

1. The bidder must be an OEM (Original Equipment Manufacturer) or an Authorized Dealer of premium-quality furniture.
2. The OEM must have experience in supplying such furniture on a Pan-India basis.
3. The bidder shall submit an **Earnest Money Deposit (EMD) of ₹20,000/-**. EMD shall be exempted for OEMs registered under MSME, subject to submission of valid proof.
4. The OEM must certify the availability of the following **in-house manufacturing facilities** on its official letterhead, failing which the bid shall be **automatically rejected**:
 - (a) Automated machines for high-precision punching and bending in the manufacturing process.
 - (b) A conveyorized powder-coating plant along with a high-capacity baking oven (minimum 210°C) to ensure timely execution of bulk orders.
5. The bidder shall submit copies of the following documents:

- Income Tax Returns for the last **three (3) financial years**
- GST Registration Certificate
- PAN Card
- Up-to-date GST returns for the years **2023, 2024, and 2025**

6. The bidder must have successfully executed at least one single purchase order of the same item or furniture related to educational institutions, with a minimum order value of **₹20 Lakhs**, supplied to Government, institutional, or corporate customers during the last **five (5) years**. Attested copies of purchase orders and work completion certificates must be enclosed as proof of past performance and capacity.
7. Furniture finished with **liquid or enamel paint** is not acceptable for in-house use due to BIFMA safety standards related to environmental pollution, flammability, emission levels, and the hazardous nature of liquid paints.
8. The OEM must possess valid ISO certifications, and self-attested copies of the certificates shall be enclosed with the bid.
9. The bidder must not have been **blacklisted**, under liquidation, receivership, bankruptcy, or any similar proceedings. An affidavit on non-judicial stamp paper of ₹100/- shall be submitted confirming that the bidder has not been blacklisted by any institute, university, or State/Central Government organization in India for a minimum period of three (03) years.
10. The OEM must submit **AutoCAD drawings** of both the main unit and add-on unit of the metal shelving rack quoted in the bid. Failure to submit the drawings shall result in automatic rejection of the bid.
11. The bidder must have a **local dealer/representative**, with complete office address and contact details, to ensure prompt pre-sales and after-sales service.
12. The MS sheet thickness of shelves (back, sides, and partition walls) shall be **1.2 mm**, conforming to **Commercial Quality CR-1 Grade 340 of IS: 513**.
13. **Local OEMs or Authorized Dealers** shall be preferred to ensure smooth delivery and efficient service support.



8/11/26
Registrar