



SUIIT

SAMBALPUR UNIVERSITY  
INSTITUTE OF INFORMATION TECHNOLOGY  
Jyoti Vihar, Burla, Sambalpur, Pin – 768019  
www.suiit.ac.in, director@suiit.ac.in, admin.office@suiit.ac.in

Page 1 of 7

**(Advt. No. 380/SUIIT dated 01/06/2021)**

**APPLICATION FOR THE POST OF DIRECTOR, SUIIT**

(To be filled in by the Candidate in his/her own handwriting in English, strike out whichever is not applicable)

**Part-A**

(i) Bank Draft/Challan No. & Date \_\_\_\_\_

(ii) Name of Bank & Place \_\_\_\_\_

(iii) Bank Journal No. \_\_\_\_\_

(Please attach the "University Copy" with this Application)

**Latest Colour  
Passport Photo to  
be pasted**

**Part-B**

**(Personal Details of the Candidate)**

1. Full Name in (BLOCK CAPITAL LETTER) \_\_\_\_\_

2. (i) Category : UR/ST/SC/SEBC/Persons with Disability \_\_\_\_\_

(ii) Male/Female \_\_\_\_\_

3. Date of Birth ( as per H.S.C. or equivalent Examination) ( in Figure) \_\_\_\_\_

( in words) \_\_\_\_\_

4. Present Designation & Present Postal address ( in Full) \_\_\_\_\_

5. Contact Telephone No. : Mobile \_\_\_\_\_, Land Line \_\_\_\_\_

6. E-mail Id. \_\_\_\_\_

7. Nationality : \_\_\_\_\_

8. Marital Status : (i) Married/Single \_\_\_\_\_

(ii) Name of the Spouse: \_\_\_\_\_

9. (i) Father's Name : \_\_\_\_\_

(ii) Mother's Name : \_\_\_\_\_

10. Permanent Home Address : \_\_\_\_\_

Full Signature of Candidate



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11. Number of years completed in Teaching/Research (Give details) (Attach copy of certificate).

Name of Post	Organization	Permanent	Temporary	From	To

(a) Name of the Present Employer and Organization (if employed): \_\_\_\_\_

(b) Present employment details: \_\_\_\_\_

(i) Post held : \_\_\_\_\_

(ii) Date of appointment : \_\_\_\_\_

(iii) Whether permanent/ Temporary or on probation: \_\_\_\_\_

(iv) Whether State/Central Government/PSU/Private/any other: \_\_\_\_\_

12. (a) Have you ever been subjected to any disciplinary action, as a student and/or as an employee ? \_\_\_\_\_

(b) Have you ever been dismissed/ suspended from service/ employment, if so please specify: \_\_\_\_\_

(c) Whether any court case is pending against you? If yes, give full details: \_\_\_\_\_

13. If appointed, mention when can you join the post : \_\_\_\_\_

14. Whether employed in any Government or Non-Government Office/University/Corporation/Local Body/Industry etc and if so, full particulars thereof (Administrative/Other experience, if any, providing the proof of experience from the authority).

Name of the Institution/Department/ Organization	Designation	Nature of the Post	Nature of assignment	Period (give data)		Remarks, If any.
				From	To	

Full Signature of Candidate



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**Part-C**  
**(Academic & Research Details)**

15. Whether qualified in NET/SLET/SET: YES / NO.

If yes, mention the details (Attach Xerox copy).

16. General Career (Attach self-attested copy of certificates and mark sheets of all examinations passed)

Exam. Passed & Stream.	Board/ University	Year of Passing	Marks Obtained.	Total Marks	% of Marks	Division
H.S.C.						
Intermediate (+2)						
Degree (Hons./Pass) Distinction (if any)						
P.G.Degree						
M.Phil.						
M. Tech						
Ph.D.						
D.Sc./D.Litt.						

17. (i) Time period taken by Candidate to acquire M.Phil : From \_\_\_\_\_ to \_\_\_\_\_  
( Mention Date, Month & Year ) ( DD / MM / YY ) to ( DD / MM / YY )

(ii) Time period taken by Candidate to acquire Ph.D. degree : From \_\_\_\_\_ to \_\_\_\_\_  
(Mention Date, Month & Year ) ( DD / MM / YY ) to ( DD / MM / YY )

Full Signature of Candidate



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(Please submit supporting documents regarding ( i) date of admission into M.Phil programme and date of Notification of the Result, if any;; (ii) Ph.D. Registration Number and the date effective from along with Ph.D. Award Notification).

**18. Teaching Experience (Attach copy of certificates from the Employer)**

PG/UG	Name of Institution/Department/Organization where taught.	Designation	Subjects taught	Duration	
				DD/MM/YY	DD/MM/YY
				From	To
PG					
UG (Honours)					
U.G. (Pass)					

**19. No. of Ph.D. produced ( Attach copy of certificate & University Notification of Award)**

Sl.No.	Name of the Candidate	Year of Award	University Notification No. & Date of Award	Name of Supervisor	Name of Co-Supervisor
1.					
2.					
3.					
4.					
5.					

Full Signature of Candidate



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**20. Research Publications (In Journals/ Edited Books etc.)**

(a) International Publications (Attach copy of the Papers).

Sl. No.	Name of Publisher Address & Web Site	Name of Journal with ISSN/ISBN Number	List of Co-authors.	Volume	Page No.	Year.
1.						
2.						
3.						
4.						

(b) National Publication ( In Journal/ Edited Books, etc.)

Sl. No.	Name of Publisher Address & Web Site	Name of Journal with ISSN/ISBN Number	List of Co-authors.	Volume	Page No.	Year.
1.						
2.						
3.						
4.						

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(c ) Books Published.

Sl. No.	Name of Publisher Address & Web Site	Name of Book with ISSN/ISBN Number	List of Co-authors.	Volume	Page No.	Year.
1.						
2.						
3.						
4.						

21. Awards Received ( if any) (Attach Copies of Certificates) \_\_\_\_\_

22. Number of Sponsored Projects completed/ongoing (attach copy of the sanction letter)

Sl No.	Title of Project	Whether completed or in Progress	Duration From ---- To -----	Amount of Grant (Rs.)	Sponsoring Agency & sanction order no. & date	Co-Investigator(s), if any.
1						
2						
3						
4						

23. Any other Information. \_\_\_\_\_

Full Signature of Candidate



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24. List of Documents to be enclosed as Annexures.

- (a) Bank Draft No. / Challan No. \_\_\_\_\_, Date \_\_\_\_\_ Amount in Rs. \_\_\_\_\_
- (b) Copy of Certificate in support of Reservation category ( if any) \_\_\_\_\_
- (c) Copy of Certificates and Mark sheets of H.S.C., +2, Degree, P.G., M. Phil, M. Tech, Ph.D., D.Sc./D.Litt. etc. of examination passed.
- (d) Copy of employment certificate/from the present & previous employers.
- (e) Teaching Experience certificate from Present and Previous employers.
- (f) Copy of NET Examination Certificate (if any.)
- (g) Copy of Notification for Ph.D. produced as Supervisor/Co-Supervisor.
- (h) Copy of all Research Publications.
- (i) Proof in support of Awards Received.
- (j) Proof in support of Research Projects completed.
- (k) No Objection Certificate from the Present Employer.
- (l) Any other.

**DECLARATION**

I hereby solemnly declare that the entries made in this application form are true to the best of my knowledge and belief.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

Full Signature of Candidate

## Format for Compilation of Academic/Research Score

**(UGC Notification and Guideline 18<sup>th</sup> July, 2018 should be followed)**

*(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D award letter, etc.)*

### **1. Research Papers in Peer-Reviewed or UGC listed Journals**

S. No.	Title, Vol., Page No., Year	Journal Name	ISBN/ISSN No., Peer-Reviewed / UGC Listed	<sup>1</sup> Impact Factor	List of authors	Status as author (First/Corresponding/Principal/Co-author)	<sup>2</sup> Research Score Claimed	Research Score Awarded
<b>Total Research Score Claimed from Academic/Research Activity 1:</b>								

### **2. Publications (other than Research papers)**

#### **(a-i). Articles/ Chapters in Books**

S. No.	Authors, Chapter Title, Vol., Page No., Year	Book Title, Editor & Publisher with Publisher's address	ISBN/ISSN No.	Whether International/ National Publishers	No. of Co-authors	Status as author (First/Corresponding/Principal/Co-author)	<sup>2</sup> Research Score Claimed	Research Score Awarded

Full Signature of the Applicant  
Date:



**(a-ii). Books Published**

<b>S. No.</b>	<b>Authors, Title of Book</b>	<b>Editor &amp; Publisher</b>	<b>ISBN/ISSN No.</b>	<b>Whether International/National Publishers</b>	<b>No. of Co-authors</b>	<b>Status as author (First/Corresponding/Principal/Co-author)</b>	<b><sup>2</sup>Research Score Claimed</b>	<b>Research Score Awarded</b>

**(b). Translation works in Indian and Foreign Languages by qualified faculties**

**(b-i) Chapter or Research paper**

<b>S. No.</b>	<b>Chapter Title, Vol., Page No., Year</b>	<b>Book Title, Editor &amp; Publisher with Publisher's address</b>	<b>ISBN/ISSN No.</b>	<b>Whether International/National Publishers</b>	<b>Research Score Claimed</b>	<b>Research Score Awarded</b>

**(b-ii). Books**

<b>S. No.</b>	<b>Title of Book</b>	<b>Editor &amp; Publisher</b>	<b>ISBN/ISSN No.</b>	<b>Whether International/National Publishers</b>	<b>Research Score Claimed</b>	<b>Research Score Awarded</b>	
	<b>Total Research Score Claimed from Academic/Research Activity 2</b>						

Full Signature of the Applicant  
Date:

**3. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula**

**(a) Development of Innovative pedagogy**

S. No.	Title of Teaching Learning pedagogy developed	Innovation/methods	Research Score Claimed	Research Score Awarded

**(b) Design of new curricula and courses**

S. No.	Title of curricula/courses	Level of Academic Programme	Research Score Claimed	Research Score Awarded

**(c) MOOCs**

**(i) Development of complete MOOCs in 4 quadrants (4 credits course) (In case of MOOCs of lesser credits 05 marks/credit)**

S. No.	Title of MOOCs	Credit Hours	Level of Academic Programme	Research Score Claimed	Research Score Awarded

**(ii) MOOCs (developed in 4 quadrant) per module/lecture**

S. No.	Title of MOOCs	No. of modules/ lectures	Level of Academic Programme	Research Score Claimed	Research Score Awarded

Full Signature of the Applicant  
Date:

**(iii) Content writer/subject matter expert for each module of MOOCs (at least one quadrant)**

<b>S. No.</b>	<b>Title of MOOCs</b>	<b>No. of module</b>	<b>Level of Academic Programme</b>	<b>Research Score Claimed</b>	<b>Research Score Awarded</b>

**(iv) Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 02 marks/credit)**

<b>S. No.</b>	<b>Title of MOOCs</b>	<b>Credit Hours</b>	<b>Level of Academic Programme</b>	<b>Research Score Claimed</b>	<b>Research Score Awarded</b>

**(d) E-Content**

**(i) Development of e-content in 4 quadrants for a complete course/e-book**

<b>S. No.</b>	<b>Title of complete course/e-book</b>	<b>Publishers</b>	<b>ISBN/ISSN Number</b>	<b>Status as author (First/Corresponding/Principal/Co-author)</b>	<b>Research Score Claimed</b>	<b>Research Score Awarded</b>

**(ii) e-Content (developed in 4 quadrants) per module**

<b>S. No.</b>	<b>Title of e-content/module</b>	<b>No. of modules</b>	<b>ISBN/ISSN Number</b>	<b>Status as author (First/Corresponding/Principal/Co-author)</b>	<b>Research Score Claimed</b>	<b>Research Score Awarded</b>

Full Signature of the Applicant  
Date:

**(iii) Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)**

S. No.	Title of e-content/module	No. of modules	ISBN/ISSN Number	Status as author (First/Corresponding/Principal/Co-author)	Research Score Claimed	Research Score Awarded

**(iv) Editor of e-content for complete course/paper/e-book**

S. No.	Title of complete course/paper/e-book	Publishers	ISBN/ISSN Number	Status as Editor (First/Corresponding/Principal/Co-editor)	Research Score Claimed**	Research Score Awarded
<b>Total Research Score Claimed from Academic/Research Activity 3</b>						

**4. (a) Research Guidance**

**(i): M. Phil/P.G. Dissertation (Degree awarded only)**

S. No.	Name of the student/Enrolment No.	Title of Thesis	Name of University	Year of award	Research Score Claimed	Research Score Awarded

**(ii): Ph.D (Degree awarded only)**

S. No.	Name of the student/Regd. No.	Title of Thesis	Status as Guide	Name of University	Year of award	Research Score Claimed	Research Score Awarded

Full Signature of the Applicant  
Date:

**(b) Research Projects Completed**

S. No.	Title of the Sponsored project	Duration	Amount Sanctioned	Funding Agency	Status as Investigator	Sanctioned order	Research Score Claimed	Research Score Awarded

**(c) Research Projects Ongoing**

S. No.	Title of the Sponsored project	Duration	Amount Sanctioned	Funding Agency	Status as Investigator	Sanctioned order	Research Score Claimed	Research Score Awarded

**(d) Consultancy Projects carried out/ ongoing**

S. No.	Title of the Consultancy project	Duration	Amount Sanctioned	Funding Agency	Status as Investigator	Completed/ Ongoing	Research Score Claimed	Research Score Awarded
	<b>Total Research Score Claimed from Academic/Research Activity 4</b>							

Full Signature of the Applicant  
Date:

**5. (a) Patents**

S. No.	Title of the Patents	International/ National	Patent Number	Year of Patent	List of Investigators	Status as Investigator	Research Score Claimed	Research Score Awarded

**(b) \*Policy document (submitted to an International body/organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Govt. of State Govt.**

S. No.	Title of the Documents	International body/ National/ State Organization with Address	Year of Submission	Research Score Claimed	Research Score Awarded

**(c) Awards/Fellowship**

S. No.	Title of the Awards/Fellowship	International/National	Funding Agency	Year of Award and Duration	Research Score Claimed	Research Score Awarded
	<b>Total Research Score Claimed from Academic/Research Activity 5</b>					

Full Signature of the Applicant  
Date:

**6. \*Invited lectures/Resource Person/Paper presentation in Seminars/Conferences/Full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)**

**(i). Papers presented in Conferences/Seminars/Workshops/Symposia/Full paper in Conference Proceedings**

<b>S. No.</b>	<b>Title of the paper presented</b>	<b>Title of Conference/ Seminar/ Workshops/ Symposia</b>	<b>International (Abroad)/ International (within country)/National/State/ University level</b>	<b>Research Score Claimed</b>	<b>Research Score Awarded</b>

**(ii) Invited Lectures/Resource Person at International/National/University level Conference/Seminars/Workshops/Orientation Programmes etc.**

<b>S. No.</b>	<b>Title of the Invited lecture/ Academic Session</b>	<b>Title of conference/ seminar/ refresher course etc.</b>	<b>International/ National</b>	<b>Research Score Claimed</b>	<b>Research Score Awarded</b>
<b>Total Research Score Claimed from Academic/Research Activity 6</b>					

**Important Notes:**

1. Impact factor of the Journals to be determined as per Thomson Reuters list.
2. (a) The Research Score for research papers published would be augmented as follows:
  - i. Paper in referred journals without impact factor :5 points
  - ii. Paper with impact factor less than 1 :10 points
  - iii. Paper with impact factor between 1 and 2 :15 points
  - iv. Paper with impact factor between 2 and 5 :20 points
  - v. Paper with impact factor between 5 and 10 :25 points
  - vi. Paper with impact factor > 10 :30 points

Full Signature of the Applicant  
Date:

(b) Two authors: 70% of total value of publication for each author.

(c) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of Total value of publication for each of the joint authors.

3. Joint Projects: Principal Investigator and Co-investigator would get 50% each.

4. \* For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

5. For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.

6. Paper presented if part of edited book or proceeding then it can be claimed only once.

7. The research score shall be from the minimum of three categories out of six categories.

**The Summary of Total Research Score and Capped Research Score (only for Category 5(b) & 6) are mentioned below:**

Category	Self assessed Research Score by the candidate	Research Score Capping (%)	Max. Score applicable	Final Research Score claimed by Candidate	Final Research Score Awarded
1		NA	NA		
2		NA	NA		
3		NA	NA		
4		NA	NA		
5		NA	NA		
5(b)		30%			
6		30%			
<b>Total Research Score</b>					

NA: Not Applicable

Full Signature of the Applicant  
Date:



**SAMBALPUR UNIVERSITY**  
**SUMMARY SHEET**  
 (To be submitted in seven copies)

1. Name \_\_\_\_\_

2. Date of Birth \_\_\_\_\_

3. Post \_\_\_\_\_

4. Department /Centre \_\_\_\_\_

5. Specialization and Present Research Area \_\_\_\_\_

6. Education (In ascending chronological order starting with H.S.C. or equivalent Examination):

Exam./ Degree	Discipline	University/ Board	Year	Division/ Grade/ % of Marks	Remarks, if any (Rank, Hons, etc.)

7. Employment ( in descending chronological order starting from the recent most):

Post	Employer	Pay Scale	Period of Employment	
			From	To

## 8. Research :

<b>Research Publications</b>	In Journals		In Conferences/Symposia	
	Past Five Years	Total	Past Five Years	Total
Published ( Nos.)				
In Press ( Nos.)				
<b>Thesis Supervised</b>	M.Tech./M.Phil		Ph.D.	D.Sc./D.Litt.
- Awarded				
- Submitted				
<b>Sponsored/Consultancy Projects</b>	Sponsored Projects		Consultancy Projects	
- Completed				
- In Progress				
<b>Books</b>	Authored/Co-authored		Edited/Co-edited	

## 9. Special Training/ Assignment/ Any other relevant Particulars.

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Signature of the Candidate