

The following guidelines shall be strictly followed during the period of Election, right from issue of notice to oath taking ceremony.

- (i) There will be complete disassociation of students election and student representation from political parties.
- (ii) During the period of Election no person, who is not a student on the rolls of the college, shall be permitted to take part in the election process in any capacity.

ELIGIBILITY CRITERIA FOR CANDIDATES

- (i) Undergraduate students between the ages of 15 and 22 and post graduate students with the maximum age limit of 24-25 years may contest elections.
- (ii) The candidate should in no event have any academic arrears in the year of contesting the election.
- (iii) The candidate should have attained the minimum percentage of attendance as prescribed by the University or 75% attendance whichever is higher.
- (iv) The candidate shall have one opportunity to contest for the post of office bearer and two opportunities to contest for the post of an executive member.
- (v) The candidate shall not have a previous criminal record, that is to say he should not have been tried and/or convicted of any criminal offence or misdemeanor. The candidate shall also not have been subject to any disciplinary action by the University authorities.
- (vi) The candidate must be a regular, full time student of the college and should not be a distance/proximate education student.

ELECTION-RELATED EXPENDITURE AND FINANCIAL ACCOUNTABILITY

- (i) The maximum permitted expenditure per candidate shall be Rs.5,000/-.
- (ii) Each candidate shall, within two weeks of the declaration of the result, submit complete and certified (to be certified by the candidate) accounts to the college authorities. The college shall publish such accounts within 2 days of submission of accounts, through a suitable medium so that any member of the student body may freely examine the same.
- (iii) The election of the candidate will be nullified in the event of any non-compliance or in the event of any excessive expenditure.

- (iv) With the view to prevent the inflow of funds from political parties into the student election process, the candidates are specially barred from utilising funds from any other sources than voluntary contributions from the student body.

Code of conduct for candidates and Elections Administrators

- (i) No candidate shall indulge in, nor shall abet, any activity, which may aggravates existing differences or create mutual hatred or cause tension between different castes and communities, religions or linguistic or between any group(s) of students.
- (ii) Criticism of other candidates, when made, shall be confined to their policies and programmes, past record and work. Candidates shall refrain from criticism of all aspects of private life, not connected with the public activities of the other candidates. Criticism of other candidates or their supporters based on unverified allegations or distortion shall be avoided.
- (iii) There shall be no appeal to caste or communal feelings for securing votes. Places of worship, within or without the campus shall not be used for election propaganda.
- (iv) All candidates shall be prohibited from indulging or abetting, all activities which are considered to be "Corrupt Practices" and offences, such as bribing of voters, intimidation of voters, impersonation of voters, canvassing or the use of propaganda within 100 meters of polling station, holding public meetings during the period of 24 hours ending with the hour fixed for the close of the poll and the transport and conveyance of voters to and from the polling station.
- (v) No candidate shall be permitted to make use of printed posters, printed pamphlets or any other printed materials for the purpose of canvassing. Candidates may only utilize hand-made posters are procured within the expenditure limit set out herein above.
- (vi) Candidates may only utilize hand-made posters at certain places in the campus which shall be notified in advance by the election commission.
- (vii) No candidate shall be permitted to carryout processions, or public meetings or in any way canvass or distribute propaganda outside the college campus.
- (viii) No candidate shall, nor shall his/her supporters, deface or cause any destructions to any property of the college campus for any purpose whatsoever, without the prior written permission of the college authorities. All candidates shall be held jointly and severally liable for any destruction/defacing of any college property.

- (ix) During the election period the candidates may hold processions and/or public meetings provided that such procession and/or public meeting do not in any manner, disturb the classes and other academic and co-curricular activities of the college. Further, such procession/public meeting may not be held without the prior written permission of the college authority.
- (x) The use of loudspeakers, vehicles and animals for the purpose of canvassing shall be prohibited.
- (xi) On the day of polling student organization and candidates shall –
 - (a) co-operate with the officers on election duty to ensure peaceful and orderly polling and complete freedom to the voters to exercise their franchise without being subjected to any annoyance or obstruction.
 - (b) not serve or distribute any eatables, or other solid and liquid consumables, except water on polling day.
 - (c) not hand out any propaganda on the polling day.
- (xii) Excepting the voters no one without a valid pass/letters of authority from the election commission or from the college authorities shall enter the polling booths.
- (xiii) The election commission/college authorities shall appoint impartial observers. In the case of deemed Universities and Self-financed Institutions, Government servants may be appointed as observers. If the candidates have any specific complaints or problems regarding the conduct of the elections they may bring the same to the notice of the observer(s). Observers shall also be appointed to oversee the process of nomination of students in institutions that are following the nominations model of student representation.
- (xiv) All candidates shall be jointly responsible for ensuring the clearing up of the polling area within 48 hours of the conclusion of polling.
- (xv) Any contravention of any of the above recommendation may make the candidate liable to be stripped of his candidature, or his elected post, as the case may be. The election commission/college authorities may also take appropriate disciplinary action against such a violator.
- (xvi) In addition to the above mentioned code of conduct certain provisions of the Indian Penal Code 1860 (Section 153-A and Chapter-IX-A "Offences Relating to Election") may also be applicable to students' elections.