SAMBALPUR UNIVERSITY
Jyoti Vihar-768019, Dist-Sambalpur, Odisha

No.9761/Estt.-I Date: 20.12.2016

ADVERTISEMENT

Applications are invited from eligible candidates for appointment for the post of **Assistant Librarian (01-UR, 01-ST)**. The application form is available in the University web portal (www.suniv.ac.in) with effect from **25.12.2016 to 31.01.2017.**

The last date of receipt of hard copy of the application along with enclosures only through Speed/ Registered post is **31.01.2017.**

Further, the details about fees, age, educational qualification, scale of pay, mode of selection and submission of application etc. are available in the University website.

Registrar
Date: 20.12.2016

Memo No.9762/Estt.-I

Copy forwarded for information and necessary action to:-

1. Additional Secretary to Hon'ble Chancellor, Sambalpur University, Raj Bhawan, Bhubaneswar
2. Sri Vinod Kumar, IAS, Officer on Special Duty, Dept. of Higher Education, Govt. of Odisha, Bhubaneswar.
3. Additional Secretary to the Govt. of Odisha, Finance Dept., Bhubaneswar.
4. The Editors "SAMAJA","DHARITRI", Odia Dailies and "The Times of India",Odisha edition with a request to publish the same in their respective dailies (One Issue) on or before **25.12.2016** and submit the bills in triplicate alongwith the copy of the advertisement for payment.
5. The District Employment Officer, Sambalpur /Bolangir /Bargarh /Kalahandi /Deogarh / Jharsuguda /Boudh /Sonepur /Rourkela /Nuapada, Employment Officer, Employment Sub-office, Athamallik and University Employment & Guidance Bureau, SU /Directorate of Employment, Odisha, Unit-III, BBSR.
6. Station Director, All India Radio/ Doordarshan Kendra, Sambalpur with a request to announce in their News Bulletins (Free of Cost).
7. All Officers/ Chairman, P.G. Council/ All Heads of the Departments/ Director, HRDC/ SUIIT/ DDCE/ Coordinator PEC/ Dy. Director e-Governance.
8. All Section Officers/Type Superintendents/Personal Assistants/Notice Boards/ 05 spare copies Estt.-I section.
9. Deputy Registrar, e-Governance to display in the University website.

Registrar

Details of the Post Advertised

Advt. No./ Date	Name of the Post	No. of Vacancy	Mode of Reservation	Scale of Pay
9761/ESH-7 20.12.16	Assistant Librarian	02	01-U.R. 01-ST	9,300 – 34,800 + 4,600 (G.P.) with usual D.A.

Essential Qualification:

i. Graduate with Second Class.
ii. A Degree in Library Science.

Age:

i) Between 21 and 32 years of age as on the date of issue of this advertisement
(ii) In case of ST/SC /SEBC/Women candidates the maximum age limit will be relaxed for Five years and in case of PWD candidates ten years.

Application Fee:

The candidate should download the Challan Form from the University website and deposit Rs.500/- (Rs.250/- for SC/ST & PWD candidates) in Power Jyoti Account No.34139360373 of State Bank of India, Jyoti Vihar Branch. The University copy of the Challan must be submitted with hardcopy of the application form.

Method of submission of Application:

Candidates are requested to download the application form available online at the University website at www.suniv.ac.in. Hard copy of the duly filled in form along with self- attested copies of the educational certificates and other relevant documents should be sent to the Registrar, Sambalpur University only through Speed/ Registered Post so as to reach on or before 31.01.2017. Receipt of Application by other mode is not acceptable. They are advised to keep another copy of the application form for future reference.

Documents to be submitted:

i. Self attested copies of the certificates & mark sheets of examinations passed (HSC onwards).
ii. One recent passport size colour photograph.
iii. Experience Certificates, if any.
iv. Caste Certificates from Competent Authority under Government of Odisha for candidates applying under Reserved categories (Caste Certificate to be submitted by the candidates under SEBC should have been issued not earlier than three years from the date of issue of this advertisement)
v. In-service candidates must apply through proper channel. However, they may submit an advance copy to avoid delay.
vi. Photo Identity Proof.

Other Information:

i. Methods of Recruitment for all the posts are through personal interview and career marking.

ii. Incomplete application/ applications received after the last date/ application received in any other form other than speed post/ registered post shall be summarily rejected without any information.

iii. The envelope containing the hard copy of application should be Super scribed "Application for the post of Assistant Librarian in Sambalpur University".

iv. Issue of this advertisement does not make it binding on the part of the University Authority to fill up the posts and the University reserves the right to shortlist the candidates.

v. The candidate should have passed Odia language at least at M.E. Level.

vi. Those who are already enrolled under Pensionable Establishment prior to 2005 shall be covered as such and those, who are already enrolled in National Pension System shall continue as such.

vii. No TA/DA shall be paid to attend the interview.

Registrar

SAMBALPUR UNIVERSITY
Jyoti Vihar-768019, Dist-Sambalpur, Odisha

Passport Size Photograph

APPLICATION FORM FOR NON-TEACHING POSTS

Advertisement No. _____/Estt.-I Dated _____

Post Applied for : _____ _____

1. Name of the Applicant in full (in **BLOCK CAPITALS**) :
2. Father's Name :
3. Mother's Name :
4. Permanent Address :
5. Present Postal Address

   with PIN Code/Contact No. :

   E-mail ID, if any
6. Date of Birth (As recorded in the HSC or Equivalent examination) :
7. Age as on 31.01.2017 :
8. Educational Qualifications

Examinations Passed	Name of the Board/ University	Year of Passing	Division/ Class	% of Marks	Subjects Taken

9. (a) Candidate's Mother Tongue :
   (b) Other Language Known :
10. (a) Married or Single :
    (b)If married, whether he has more than one wife living? :
11. Whether employed in any Government Office/ University/ :

Corporation/ Local Body and if so, full particulars thereof

Name of the body under which employed	Post held (Scale of Pay) (Pay+G.P.)	Date of Joining	Date of Leaving	Reasons for Leaving

12. Whether the applicant belongs : to SC/ST/ SEBC/PWD Category

13. Whether the applicant has passed a test in Odia equivalent to the Middle School Certificate Examination?

14. Details of Fees Paid: Bank Journal No._____ Date _____

Amount _____ Drawee Branch _____

15. List of documents enclosed:
    1.
    2.
    3.
    4.
    5.

DECLARATION

This is to certify that the information furnished above is true to the best of my knowledge and belief. I undertake that in case any information furnished above is found to be false or incorrect at a later stage, my candidature/appointment will be cancelled and I shall be liable for prosecution under the relevant Law.

Place:
Date: Signature of the Applicant

APPLICANT COPY

STATE BANK OF INDIA
Application fee for Non-Teaching Post -2016

Assistant Librarian

SAMBALPUR UNIVERSITY

CASH
VOUCHER

Power Jyoti Account No. **34139360373**

Advertisement No.9761/Estt-I Dt.20.12.2016

Depositing Branch Name…….

Code ……

Candidate's Name……

Father's Name …….

Address ……..

……PIN ….……

Category ……

Processing Fee: **Rs.500/-** (Rupees Five hundred) only
Rs.250/-(Rupees Two Hundred Fifty Only)-For SC/ST/PWDs

Signature of the Applicant / Remitter

(To be filled by the Bank)

Journal Number……

Date of Deposit: …….

* Please note to write the Journal No. in all the Challan
* Please feed the name of Applicant and name of Post.
* Period of acceptance of Challan in Bank from Dt.25.12.2016 to 31.01.2017.

Note to Bank : Bank Commission is to be collected separately.

Branch Stamp: Authorised Signatory

UNIVERSITY COPY

STATE BANK OF INDIA
Application fee for Non-Teaching Post -2016

Assistant Librarian

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BANK COPY

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