

No	497/Estt#1	Maria de la companya	en deskult skir skriver i de e	S - S - D - C	Date _	22-02	2014

ADVERTISEMENT

Online Applications are invited from eligible candidates for appointment to the following non-teaching posts.. The online application is available at the University web portal www.suniv.ac.in from 24.02.2014 to 23.03.2014. The last date of receipt of hard copy of the application alongwith enclosures is 31.03.2014.

1	Deputy Registrar	01 (UR)	
2	System-in-Charge	01 (UR)	
	(Computer Cell)		
3	Assistant Librarian	01 (UR)	
4	Physical Education Officer	01 (UR)	
5	Micro- Analyst	01 (UR)	
6,	Laboratory Assistant (8)		
	i).Home Sc.	01 (UR)	
	ii).Life Sc.	01 (UR)	
	iii)Chemistry	ST/UR/SEBC (1 each)	
	iv).Physics	ST/UR/SEBC(1 each)	

Further details about age, educational qualification, scale of pay, mode of selection, submission of application etc. through online mode is available at the University website.

This supersedes earlier Notification No.12745/Estt.-I dated 21.12.2013.

Memo No. 1498 /Estt.-I

Date

-220201

Copy forwarded for information and necessary action to:-

- 1 Additional Secretary to Hon'ble Chancellor, Sambalpur University, Raj Bhawan, Bhubaneswar
- 2 Additional Secretary to the Govt. of Odisha, Dept. of Higher Education, Bhubaneswar.
- 3 Additional Secretary to the Govt. of Odisha, Finance Dept., Bhubaneswar.
- The Editors "SAMAJA", "SAMBAD", Odia Dailies and "The Times of India", Odisha edition with a request to publish the same in their respective dailies (One Issue) on or before **25.02.2014** and submit the bills in triplicate alongwith the copy of the advertisement for payment.
- 5 Advertising Manager, Employement News, Publication Division, New Delhi.
- The District Employment Officer, Sambalpur/Bolangir/Bargarh/Kalahandi/Deogarh/Jharsuguda/ Boudh/Sonepur /Rourkela/Nuapada, Employment Officer, Employment Sub-office, Athamallik and University Employment & Guidance Bureau, SU/Directorate of Employment, Odisha, Unit-III, BBSR.
- 7 Station Director, All India Radio/Doordarshan Kendra, Sambalpur with a request to announce in their News Bulletins.
- 8 All Officers/Chairman, P.G. Council/All Heads of the Departments/Director ASC, DDCE/Coordinator PEC/Dy. Director e-Governance.
- 9 All Section Officers/Type Superintendents/Personal Assistants/Notice Boards/20 spare copies Estt.-I section.

Registrar

Details of the posts Advertised

SI. No.	Name of the posts	No. of Vacancy	Mode of Reservation	Pay Scale
1	Deputy Registrar	01	UR	15,600 – 39,100/- Plus Grade Pay
				Rs.6600/- with usual D.A.
2	System-in-Charge	01	UR	9,300 – 34,800/-Plus Grade Pay
	(Computer Cell)			Rs.4600/- with usual D.A.
3	Assistant Librarian	01	UR	9,300 – 34,800/-Plus G rade Pay
				Rs.4600/- with usual 🖟 A.
4	Physical Education	01	UR	9,300 - 34,800/-Plus Grade Pay
	Officer.			Rs.4600/- with usual D.A.
5	Micro- Analyst	01	UR	9,300 – 34,800/-Plus Grade Pay
				Rs.4600/- with usual D.A.
6	Laboratory	i). Home Sc1	UR	9,300 – 34,800/-Plus Grade Pay
	Assistant	ii).Life Sc 1	UR	Rs.4200/- with usual D.A.
		iii)Chemistry-3	ST/UR/SEBC (1 each)	
		iv).Physics – 3	ST/UR/SEBC(1 each)	

Educational Qualifications:

1). Deputy Registrar:

- (i) P.G. Degree with at least 55% of marks or its equivalent grade.
- (ii) 8 years administrative experience in a supervisory capacity or,
- (iii) 5 years experience as Assistant Registrar or its equivalent or in a similar cadre post of the university.
- (iv) Preference will be given to the candidates having a degree on Law or Management Course.

2). System-in-Charge (Computer Cell)

P.G.Degree in Computer Technology from an approved University/

Institute deemed as University

3). Assistant Librarian:

(i) Graduate with Second Class

(ii) A Degree in Library Science

4). Physical Education Officer:

A University Degree and Diploma in Physical Education

5).Micro Analyst:

M.Sc. in Chemistry

6).Laboratory Assistants:

B.Sc. in Concerned subject

Age:

- (i) Between 21 and 32 years of age as on the date of issue of this advertisement.
- (Other than the Post of Deputy Registrar)
- (ii) In case of ST/SC /SEBC/Women candidates the maximum age limit will be relaxed for Five years.
- (iii) Relaxation of age will be applicable for the employees of the University.
- (iv)The age of superannuation is 60 years.

Application Fee:

Rs.500/- (Rs.250 for ST/SC candidates) through Demand Draft in favour of The Comptroller Of Finance, Sambalpur University payable at SBI, Jyoti Vihar/UCO Bank, Katapali Branch.

Method of submission of Application:

Candidates are requested to fill up the online form at the University website at www.suniv.ac.in. After submission of online form the print out of the same alongwith Bank Draft in original, copies of the educational certificates, other relevant documents may be sent to the Registrar, Sambalour University through Registered Post so as to reach on or before 31.03.2014. They are advised to keep another printout of the online application form for future reference.

Documents to be submitted:

- i). Self attested copies of the certificates & mark sheets of examinations passed (HSC onwards).
- ii). One recent passport size photograph.
- iii). Experience Certificates, if any.
- iv). Caste Certificates from Competent Authority for candidates applying under Reserved categories. (Caste Certificate to be submitted by the candidates under SEBC should have been issued not earlier than three years from the date of issue of this advertisement)
- v). In-service candidates must apply through proper channel.
- vi). Separate applications be submitted for different posts.

Other Information:

- Methods of Recruitment for all the posts are through personal interview.
- Incomplete application and applications received after the last date shall be summarily rejected without any information.
- The envelope containing the hard copy of application should be Superscribed "Application for the post of ______ in Sambalpur University" with the Application No.
- Issue of this advertisement does not make it binding on the part of the University Authority to fill up the posts.
- No TA/DA shall be paid to attend the interview.

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