



SAMBALPUR

UNIVERSITY

PROF. B. BEHERA CENTRAL LIBRARY

Sambalpur University, Jyoti Vihar, Burla-768019

No. 2662 /LIB

Date: 25/04/18

**QUOTATION CALL NOTICE FOR THE YEAR 2018**

Quotation from intending printers are invited for printing of Quarterly Odia Magazine "SAPTARSHI" (1/4 demy size), 2018 along with printing of Envelope (12" X 10") size with parchment 80 GSM paper, laminated from inside for postal dispatch of SAPTARSHI to outside subscribers.

Quotation, duly sealed inside a secure cover super scribed "QUOTATION FOR PRINTING OF SAPTARSHI & ENVELOPES FOR CENTRAL LIBRARY". The quotation along with all other required documents and deposits must reach the undersigned on or before dated. 19/05/2018 by 1.00pm and will be opened on the same day.

The rate should be inclusive of all taxes.

For detailed terms and condition, please contact the Librarian, Prof. B. Behera Central Library during office hours. The information may be available in the university website i.e. [www.suniv.ac.in](http://www.suniv.ac.in)

S Nayan  
21/4/18  
REGISTRAR

Memo No. 2663 /LIB

Date. 25/04/18

Copy forwarded to The Editor, The Samaj, Sambalpur to publish the quotation call notice in your daily newspaper on or before dated. 02/05/2018 in one issue only.

S Nayan  
21/4/18  
REGISTRAR

Memo No. 2664 /LIB

Date. 25/04/18

Copy to: 1. The Notice Board for information. 2. Director, Nodal Centre, E-Governance to publish the above notice in the University Website.

S Nayan  
21/4/18  
REGISTRAR



### Terms and Conditions

1. Security money worth Rs. 2000.00/- in shape of Bank Draft in favor of the "Comptroller of Finance, Sambalpur University" payable at State Bank of India, Jyoti Vihar Branch should be enclosed with the quotation.
2. The Bank Draft in original will be returned to the unsuccessful bidders.
3. A copy of each of latest VAT clearance certificate, PAN Card and GST No. should be enclosed with the quotation.
4. The bidders or their authorized agent may remain present at the time of the opening of the quotation if so desired.
5. Delivery of the printed materials shall be made at Prof. B.Behera Central Library free of transportation cost.
6. The printed materials shall be delivered within the date stipulated in the order.
7. Sample of the materials to be used should be enclosed with the quotation.
8. Quantity (tentative) of items to be printed supplied: Saptarshi – 350 issue; Envelope – 1500 per annum.
9. The undersigned reserves the right to accept or cancel any or all the quotations without assigning any reason thereof.

### Size & Specification to be quoted (For ¼ Demy Size) for Saptarshi

Sl. No	Description	Unit	Rate
1	DTP for 1000 copies and part thereof	Per page	
2	Plate making & offset printing for 1000 copies & part thereof	Per page	
3	Binding (Thread Stitching)	Per copy	
4	Lamination	Per copy	
5	Cover printing (Bi colour)	Per set	
6	Cover Design	Per set	
7	Cover Paper (Art Board 220 GSM)	Per copy	
8	Inner Paper (Blit 80 GSM per leaf)	Per leaf	
9	Envelope	Per copy	

  
LIBRARIAN

  
REGISTRAR

Printing of Saptarshi 2018