



**SAMBALPUR UNIVERSITY**  
**JYOTIVIHAR, BURLA**  
**SAMBALPUR (ODISHA), PIN-768019**  
**[NAAC ACCREDITED WITH 'A' GRADE] Website: www.suniv.ac.in**

**Quotation Call Notice**

No. 1174 /Stores

Dated: 24/02/2023

Sealed quotations in plain paper are invited from the intending registered licensed (BIS/Hallmark License) Gold Dealers/manufacturer/Retailer to prepare and supply of Gold Medals of 10 (ten) gms or more in weight having 02(Two) gram of gold of 14 carat fineness each so as to reach the undersigned by post/ courier/hand on or before Dt: -17/03/2023 by 05.00 P.M. Prices quoted should be inclusive of all taxes & charges. The quotation will be opened on the next day at 11.00 A.M. in the presence of the agencies or their authorized representatives, if any. The detailed information of the specification of Gold Medals and terms & conditions for supply can be had from the Store & Purchase Section, Sambalpur University.

*msb*  
Registrar 24/3/23

Memo No. 1175 /Stores

Dated: 24/02/2023

**Copy forwarded for information and necessary action to: -**

The Dy. Director, Advertisement, I&PR Dept, Govt of Odisha, Bhubaneswar with a request to publish the advertisement in one Odia Newspaper and one English Newspaper in one issue with minimum size as prescribed by I&PR Dept, Govt of Odisha on or before 03.03.2023 and direct the concerned newspaper agency to submit the bill in triplicate along with copy of the advertisement for payment.

*msb*  
Registrar 24/3/23

Memo no. 1176 /Stores

Dated: 24/02/2023

**Copy along with the copy of terms and conditions of Quotation Call Notice forwarded for information to: -**

- 1) The Secretary to the Vice-Chancellor/ P.A. to Registrar/ Steno to Comptroller of Finance/ P.A. to Controller of Examinations.
- 2) Notice Board/ e-Governance Nodal Center for uploading it in university website.
- 3) 02 spare copies to Store & Purchase Section.

*msb*  
Registrar 24/3/23

## Terms & Conditions: -

1. The rate of gold per gram should be quoted. GST should be quoted separately.
2. The sealed quotation cover should be superscribed with the words "Quotation for Gold medals"
3. The approved firm must supply the medals before due date of Convocation.
4. The firm should submit copy of GST Registration Certificate and PAN with the quotations.
5. EMD of ₹10,000/- (Rupees Ten thousand) only is to be made in shape of Bank draft (from any Nationalized Bank) in favour of the Comptroller of Finance, Sambalpur University, Jyoti Vihar.
6. The EMD amount is refundable to the unsuccessful quotationer(s) after finalization of quotation and to successful quotationer after completion of supply and after fulfilling all the formalities.
7. Making charges, engraving charges and cost of velvet box be quoted inclusive of all taxes and charges separately.
8. **The Gold Medals** should be delivered in the Store & Purchase Section of the University on any working day during the office hours free of transportation charges.
9. Payment shall be made only after testing of the purity of the medal by the University.
10. The University authority reserves the right to reject any or all quotations or accept any one without assigning any reasons thereof. The authority also reserves the right to decide the integrity or reliability of the Gold Medal manufacturer/dealer/agencies for finalization of order for preparation & supply of Gold Medal.

## Specification of Gold Medals

1. The **Gold Medals** should consist of 2 grams of Gold of 14 carat in fineness and remaining copper with 10gms or more in total weight each.
2. The **Medals** should be circular in shape with a rimmed circumference of 40mm diameter.
3. In one side of the **Medal** the crest of the University along with the motto in conformity shall be engraved.
4. A small ring of gold of the same fineness as that of Gold Medal shall be welded to the rim at the top of the Medal.
5. A printed white terelene ribbon about three feet in length shall be provided with each Gold Medal.
6. A velvet lime box of 3.5"x3.5"x1" size should be provided with each medal.

Registrar <sup>Medals</sup> 24/3/23