



# SAMBALPUR UNIVERSITY

(NAAC Accredited with 'A' Grade)

JYOTI VIHAR

BURLA-768019, SAMBALPUR

ODISHA

No. 035 /18-19/e-Gov.

Dt: 20/9/18

## Short Quotation Call Notice

Sealed quotations are invited from registered firms/suppliers/service providers and authorized agencies for "**Restoration of OFC at BT & BI Department (New Building), Sambalpur University**". The terms and conditions and the detailed specification of the items can be downloaded from the University website i.e. [www.suniv.ac.in](http://www.suniv.ac.in) or can be obtained from the office of the e-Governance Nodal Centre, Sambalpur University in every working day during office hour (11:00 AM to 05:00 PM) only. Interested firms/suppliers/service providers and authorized agencies may visit the University Campus at their convenience for site verification /survey and accordingly submit their offer along with the copies of valid **GST Registration Certificate, PAN and latest Income tax Return Certificate and experience if any**, the relevant documents to "**The Registrar, Sambalpur University, Jyoti Vihar, Burla-768019**" by **Registered/Speed Post only by 12:00 PM of Dt. 29/09/2018** and the tender will be opened **on the same day at 03:30PM** in presence of the authorized representatives of the firms. All the documents should be enclosed with a sealed envelope which must be superscripted as "**Restoration of OFC at BT & BI Department (New Building), Sambalpur University**".

*S. Nayak*  
Registrar  
20/9/18

*20/9/18*

Dt: \_\_\_\_\_

Memo No. 036 /18-19/e-Gov.

Copy forwarded to,

1. The Editor, The Sambad, Bhubaneswar, Odisha and the Editor, Express Publication (Madurai) Limited, Bhubaneswar to kindly publish the notice in one issue on or before 22/09/2018 and submit the bills in duplicate along with the issue of the daily news paper where the quotations call notice have been published.
2. The Director, e-Gov. Nodal Centre to up lode in website for wide circulation.

*S. Nayak*  
Registrar  
20/9/18

Registrar

*20/9/18*

**Terms and conditions for Restoration of OFC at BT & BI Department (New Building), Sambalpur University**

**General Terms and Conditions:**

1. The bidder must be a registered company/firm/distributor/dealer to carry out the work of "**Restoration of OFC at BT & BI Department (New Building), Sambalpur University**"
2. The bidder will be allowed to bid in Indian Rupees only. The quoted amount should include GST, labour charge (loading/unloading) and transportation charge. No additional cost will be entertained at later on stage.
3. The bidder must have valid GST Registration Certificate, PAN and **Income tax Return Certificate**.
4. The bidder has to submit an EMD amounting to 2% of the total quoted amount in shape of Demand Draft drawn in favor of Comptroller of Finance, Sambalpur University, payable at SBI, Jyoti Vihar, Burla.
5. The bidder may please note that the tender once submitted will not be altered after expiry of the dead line for receipt of tender till the date of validity of tenders and if they do so, their EMD will be forfeited. Completed Tender Document should not have any scope of ambiguity, cutting or overwriting. For inadvertent mistake, if any, the tenderer must strike through erroneous figure/word and legibly write the correct figure/word and it must be authenticated with dated signature of the tenderer.
6. Installation and working demonstration of all the materials supplied shall be the responsibility of the bidder.
7. If a firm which is awarded the contract violates any of the terms and conditions, it shall be black listed and its EMD shall be forfeited.
8. If the supplier fails to supply the materials as per orders in due time the EMD will be forfeited.
9. The Price of the item & taxes should be quoted separately as per Annexure I.
10. The party / supplier while supplying should adhere to the quality of the article for which quoted.
11. Goods should be delivered and installed at all the sections at University at their own cost & risk.
12. Any dispute arising out of transaction shall be subject to the jurisdiction of Odisha high Court.
13. All the documents should be enclosed with a sealed envelope and must be superscripted as "**Restoration of OFC at BT & BI Department (New Building), Sambalpur University**" Quotation No. \_\_\_\_\_ dated \_\_\_\_\_" and addressed to **The Registrar, Sambalpur University, Jyoti Vihar, Burla-768019.**
14. The University shall have the rights to alter, modify or delete any term or condition before placing any order.

  
Registrar  
Sambalpur University

**Restoration of OFC at BT & BI Department (New Building), Sambalpur University**

**Annexure – I**

**Financial Bid**

<b>SL NO</b>	<b>ITEM</b>	<b>Total Price (in Rs)</b>	<b>GST (in Rs)</b>	<b>Gross Amount (in Rs)</b>
<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>	<b>(5=3+4)</b>
1	Restoration of OFC at BT & BI department (new building) at Sambalpur University			

In Word: -

**Seal and Signature of the authorized vendor**