



SAMBALPUR UNIVERSITY
JYOTIVIHAR, BURLA
SAMBALPUR (ODISHA), PIN-768019

(NAAC Accredited with 'A' Grade) Website: www.suniv.ac.in

No. 5980 /Store

Dated: 17/10/23

SHORT QUOTATION CALL NOTICE

Sealed quotations are invited from different firms having valid GST Registration certificate, PAN Card etc. for **Photography & Videography** during ORC 2023. The quotation should be completed in all respects and should reach the office of the undersigned on or before 31st October 2023 at 2.00 p.m. by Speed/Registered Post/in person. The quotationer/his representative may remain present at the time of opening of quotation at 03.30 p.m. on 1st November 2023 if they so desire. The detailed terms and conditions/ specifications can be obtained from the University office (Store & Purchase Section) in person on any working day during office hour or from the University website: [-www.suniv.ac.in](http://www.suniv.ac.in).

Memo No. 5981 /Store

Celebration

Registrar 17/10/23

Dated: 17/10/23

Copy along with term and conditions forwarded to: -

1. Dy. Director, e-Governance Nodal Centre for uploading it in the University website.
2. Notice Board.
3. 03 spare copies to Store and Purchase Section.

Term and Conditions: -

1. **Videography:** Recorded videography of the events from 14th to 16th November 2023 has to be submitted in DVD form (05 nos.).
2. **Still Photography:** The Snap Shots of the events to be taken from 14th to 16th November 2023 has to be submitted in DVD form (05 nos.).
3. The rate should be inclusive of all charges.
4. Copy of GST Registration Certificate/PAN Card should be submitted along with the quotation.
5. If the Agency fails to give service & supply the materials as per the order in due time, the supply order will automatically be cancelled.
6. The University authority reserves the right to reject or select any or all quotations without assigning any reason thereof.
7. The quotation cover should be superscribed with the words "Quotation for Videography & Photography for ORC 2023".

Registrar 17/10/23

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