



SAMBALPUR UNIVERSITY
JYOTIVIHAR, BURLA
SAMBALPUR (ODISHA), PIN-768019

(NAAAC ACCREDITED WITH 'A' GRADE)

Website: www.suniv.ac.in

No. 5976 /Store

Dated: 17/10/23

QUOTATION CALL NOTICE

Sealed quotations are invited from the intending Agency/ Printing Press to Print and Supply of 1) Book of Abstracts (Vol-I & II), 2) Programme Schedule, 3) Certificates, 4) Invitation Card, 5) Brochure, 6) Flex & Banner, 7) Food Coupon, 8) Batches so as to reach the undersigned by Speed Post or Regd. Post on or before Dt: - 31.10.2023 by 02.00 p.m. The quotation will be opened on 01.11.2023 at 03.00 p.m. in the presence of the agencies or their authorized representatives if any. Detailed Information regarding printing material will be available in the Store & Purchase Section, Sambalpur University during office hour on any working day.

Memo No. 5977 /Store

Registrar 17/10/23
Dated: 17/10/23

Copy forwarded for information to:-

- 1) Dy. Director, e-Governance Nodal Centre for uploading it in the University website.
- 2) Notice Board.
- 3) 03 spare Copies for Store Section.

Registrar 17/10/23

Terms & Conditions:-

- 1) EMD to be deposited amounting to **Rs. 5,000/-** (Rupees Five Thousand) only in shape of Bank Draft in favor of Comptroller of Finance, Sambalpur University payable at State Bank of India, Jyoti Vihar which is refundable to unsuccessful bidder after finalization of work & others after completion of work. The quotation without EMD will not be taken in to consideration
- 2) The rate quoted should be inclusive of all taxes & charges.
- 3) The quotationers are requested to submit GST Registration certificate and copy of PAN card.
- 4) Approved agency will have to supply printed material within Seven days from the date of issue of order.
- 5) The quotation cover should be superscribed with the words "**Quotation for Print and Supply of Book of Abstracts & Accessories**".
- 6) The intending agency may see the sample copy in the Store Section on any working day during office hour.
- 7) University Authority reserves right to accept or reject any or all quotations without assigning any reason.

- Details of Printing:-**
- a) **Book of Abstracts**- 300 copies approx. as per sample, Glossy paper, Art Board Color Cover Page Oil paper printing and binding
 - b) **Programme Schedule** - 400 copies approx. as per sample, Glossy paper, Art Board Color Cover Page Oil paper printing and binding
 - c) **Invitation card** - 100 copies approx. as per sample, DFC paper, Art Board Color Cover Page Oil paper printing and binding.
 - d) **Brochure** - 100 nos. as per sample.
 - e) **Flex banner**- Different sizes as per requirement.
 - f) **Food coupon** -400 nos., As per sample.
 - g) **Certificate**- 350 nos., Oil paper A4 size color paper
 - h) **Batches of different categories**- 500 nos.

Registrar 17/10/23